

**Wisconsin NATS
Board Meeting Minutes
September 2, 2016**

Time and Place of Meeting. The WI NATS Board meeting commenced at 9:09 a.m. at Christ Presbyterian Church, Madison, WI.

List of Attendees.

1.	John Gates	President
2.	Melanie Cain	Vice President
3.	Matthew Markham	Recording Secretary
4.	Kenneth Pereira	Treasurer/Membership
5.	Susan Bender	District Governor
6.	Nathan Krueger	Member at Large/Auditions Coordinator
7.	Jessica Timman Schwefel	Member at Large
8.	Rachel Edie Warrick	Member at Large

Documents Introduced.

Treasurer's Report (Appendix A)

Summary of the Meeting.

A. Approval of Meeting Minutes. The March 5, 2016 Board Meeting minutes were approved as read.

B. Officer's Reports.

President's Report.

- John Gates welcomed Susan Bender as the new District Governor and informed us that Kathleen Otterson has accepted the position of Regional Governor.
- Dawn Riesing has stepped down as Member at Large and Rachel Wood has joined the board as Corresponding Secretary.
- Nathan Krueger's Member at Large position is up in November 2016. Another WI chapter member has already been nominated for the position.

Vice President's Report.

- Melanie Cain began the discussion of what we are going to do with the "spring meeting/spring events"
- Cain proposed that the \$ goes to the teachers to use for grants vs. Regional Events.
- John Gates suggested that the \$ remain flexible and the entire board agreed.
- Susan Bender questioned what the problem was at the last chapter meeting regarding the discretionary funds and we discussed a few of the issues. Bottom line: How does the \$ benefit the chapter?
- In the future, the VP would make sure that those parameters are stated clearly.

- John suggested that the WI NATS sponsored event would be flexible use of \$ and that applications for a grant not exceeding \$500 would be opened up for the 2017 calendar year.
- Cain will email the chapter soliciting ideas with a \$500 limit and include specific parameters.
- Ken interjected that the UW-Milwaukee student auditions should pay for itself.
- John suggested having this as a constant presence on our website. Rachel Wood would manage that website.

Treasury and Membership Report. *see attached report*

- Ken Pereira reported that we have 103 active/current members.
- Historical Records: Ken wants to investigate how much \$ we have vs. what has been spent in the past. He also wants to gather info.
- John has requested a budget proposal of the projected year to keep track of how many students and teachers participate each year. We agreed that this report would be submitted to the board at the November meeting.
- We received \$400 discretionary funds for an outside judge. Karen Brunsen has agreed to be the guest judge in November 2016.
- John will review the national bylaws to see the policy on auditing and he suggested that the District Governor also look into this.
- This is to be considered at the next board meeting to see if we include this in the next budget.
- John suggested that the board gets travel reimbursement for meetings, etc.
- John has asked that Jessica Timman Schwefel and Susan Bender look into what other chapters do in regard to reimbursement for travel.

Auditions Report.

- Nathan reported that registration for the student auditions opened Sept. 1. There were very little hiccups. He met with Tanya Ruck in Milwaukee and all is reserved.
- To be added in the Auditions Handbook: meet on site as it proved to be helpful.
- John interjected and wanted to clarify what we call the websites: 1. Registration website and 2. Chapter website.
- Nathan will email a draft of the auditions handbook to the members of the board so that we can discuss it at the November meeting.
- Matthew Markham has been added to the Auditions Committee.
- Nathan received a few questions regarding the Absentee Fee from teachers who cannot attend the student auditions.
- The board discussed the rationale behind this and it was suggested that we implement that 3 out of 5 years you must attend. For now, we are sticking with the rules.
- Two categories: Hal Johnson Spiritual category and the CCM (Contemporary Commercial Music) category were brought up. It was recommended that the District Governor discuss this at the next district meeting. Also to discuss the

reasoning for not having the state winners go on to the regional and national levels.

- Nathan will come up with a poll to see how people feel about the Hal Johnson and CCM categories.
- It was suggested that we have those two categories on a separate day apart from the student auditions in November. John suggested forming a committee to do this discussion and groundwork BEFORE the auditions in November 2016. The core committee would be set by October 1 and would include Nathan, Rachel Edie Warrick, and they would report at the November meeting their findings. At that time, they would get a few other people to join that committee.
- A suggestion was made that an educational component for teachers would accompany the Spiritual and CCM day.

District Governor's Report.

- Susan Bender announced that NATSAA is now the responsibility of the Regional Governor.
- In order to increase membership for the WI chapter, Susan wants to reach out to high school choral conductors and in general, encourage more people to join NATS.
- Ken will reach out to Wendelin in order to find out why some NATS members have left the chapter.
- Susan will forward the comment sheet to the board members for feedback from the National Auditions.
- Ken interjected and would like the Corresponding Secretary to keep a current membership list in one place, which would include name, contact info, address, email, phone numbers, and membership status info.
- Susan will be responsible for keeping track of those members who joined the regional chapter and compare it against the state chapter.
- Whenever someone joins the WI State Chapter, the District Governor will send a welcome letter to that person.

C. Other Business.

John would like to have the Registration/Entrance fee waived for winners of the WI state level going on to the regional/national rounds. A decision was made that the chapter will provide and award the First Place Winner with reimbursement for the registration fee at the regional level. In the event that the First Place State Winner does not go on to the regional level, the 2nd place winner of the state level would receive reimbursement etc. Jessica Timman Schwefel will monitor this process and establish a deadline.

Auditions Handbook.

. This is a continuing process. Nathan is working on this document. His title is "Auditions Coordinator"

Office Handbook.

- The purpose of this is to track what each office does. This will help the future officers. Ongoing process.

D. Old Business.

John brought up the discussion of changing the auditions to Saturday/Sunday. This doesn't look possible for UW-Madison to host and Lawrence would have to change weekends in order to accommodate this idea.

E. Agenda Item for next Chapter Meeting:

Agenda item for the President: At the chapter meeting in November at UW-Milwaukee, John will get the chapter's feeling about moving the weekend of Student Auditions to Saturday/Sunday vs. Friday/Saturday and also address the issues of Music Theatre and CCM. He will also find out the convenience or inconvenience of the hosting school. He will also check at the chapter meeting to see if there are any other potential host sites.

- Ken brought to our attention the concern of being divisive in having two separate auditions for Student Auditions (CCM/Spiritual).

F. New Business:

The November 3 board meeting will take place at the WI Conservatory at 6pm.

G. Adjournment. The meeting adjourned at 11:55 a.m.

Minutes respectively submitted by:

Matthew Markham, Recording Secretary

Wisconsin Chapter – National Association of Teacher's of Singing

Attached:

Appendix A

Appendix A (next page)

2012

RECEIPTS

Dues 3,360.00
 Auditions 9,820.00
 Spring Luncheon 208.00
TOTAL RECEIPTS 13,388.00

DISBURSEMENTS

NATSAA
 Christ Presbyterian 150.00
 Ed Anderes (NATSAA judge) 310.00
 Susan Bender (NATSAA) 108.00
Total 560.00

Auditions

Audition Awards: 6,675.00
 Viterbo (ink, copy charges) 97.60
 Auditions Breakfast 473.00
 Mary Neumann (piano tuning) 700.00
 Christ Presbyterian --supplies 61.90
 Kathy Otterson - materials 154.78
 Staples - toner, ink, laser printer 338.87
 Audition Ware LLC 460.00
 UW Whitewater SNATS 50.00
 Randy's Restaurant - room rental 25.00
 Seth Christman Tally Rm. Helper 200.00
 Hofh Piano tuning 100.00
Total 9,336.15

Spring/Regional Meetings

John DeHahn, Dennis James, 1,121.90
 Matthew Ellenwood M. C. 390.29
 Chartwell's Dining Service
Total 1,512.19

Other

Jamie Gabb audit 150.00
 Supplies - Staples 20.34
 Checks (new account) 31.39
Total 201.73

TOTAL DISBURSEMENTS 11,610.07**BALANCE 1,727.93**

2013

RECEIPTS

Dues 3,470.00
 Auditions 8,533.00
TOTAL RECEIPTS 12,003.00

DISBURSEMENTSAuditions

Audition Awards 7,150.00
 Mary Saunders-Barton (hon) 500.00
 Mary Saunders-Barton (flight) 397.50
 Mary Saunders-Barton (fl. Ins) 19.88
 Don Simonson (hon) 500.00
 Don Simonson (mileage) 358.00
 Michael Keller (pianist) 100.00
 William Lavonnis (pianist) 100.00
 Delta Omicron 100.00
 Phi Mu Alpha Sinfonia 100.00
 UWSP Opera Workshop 100.00
 Dan Johnson-Wilmot (reimb) 632.60
 Kathy Otterson (reimb) 320.39
 UWSP Opera Workshop (lunch) 468.00
 Audition Ware LLC 317.00
Total 11,363.37

Spring/Regional Meetings

Stephen Austin 1040.00
 Linda Sparks (pianist) 50.00
Total 1090.00

Website

Melanie Cain - Website Costs 200.00
 Melanie Cain - Site Modification 157.88
Total 357.88

Other

Glass Nickel (Aud. Com. Lunch) 68.20
 Bank Service Fees 15.00
Total 83.20

TOTAL DISBURSEMENTS 12,894.45**BALANCE -891.45**

2014

RECEIPTS

Dues 3,400.00
 NATSAA Luncheon 52.35
 Auditions 8,447.25
TOTAL RECEIPTS 11,899.60

DISBURSEMENTSNATSAA

Patricia Weis (judge) 500.00
 Marcia Roberts McCoy (judge) 500.00
 Brian Pfaltzgraft (judge) 500.00
 Christ Presbyterian 100.00
 Luncheon 157.08
 Piano Tuning 110.00
Total 1,867.08

Auditions

Awards 6,225.00
 Judge Honorarium 500.00
 Judge Travel 248.20
 Judge Hotel 342.00
 Audition Ware LLC 293.00
 Tally Room Helper 200.00
 Piano Tuning 500.00
 Supplies 163.10
 Luncheon 762.45
 Pianists 100.00
Total 9,333.90

Website

Hosting Fee 119.88
Total 119.88

Other

Feb Meeting Lunch 45.00
 Chapter Letter 166.28
 Support for Singers - Nationals 700.00
Total 911.28

TOTAL DISBURSEMENTS 12,232.14**BALANCE -332.54**

2015

RECEIPTS

Dues 4,110.00
 NATS discretionary Funds 412.08
 Auditions 8,970.00
TOTAL RECEIPTS 13,492.08

DISBURSEMENTS

Auditions
 Awards 6,550.00
 Judge Honorarium 500.00
 Judge Travel 487.34
 Judge Hotel 224.74
 Audition Ware LLC 376.00
 Tally Room Helper 200.00
 Piano Tuning 699.00
 Supplies 355.09
 Copies 80.00
 Luncheon 683.50
 Board mtg dinner 103.17
 Tally Room Pizza 29.36
 Pianists 100.00
 PayPal fees 161.30
Total 10,549.50

Website

Hosting Fee 143.88
Total 143.88

Other

Chapter Letter 167.59
 Deluxe Business Systems/checks 132.18
 NATS - Spring Event 1000.00
Total 1299.77

TOTAL DISBURSEMENTS 11,993.15

BALANCE 1,498.93

2016

RECEIPTS

Dues 2,430.00
 (3,400.00)
 NATS discretionary Funds 400.00
 Auditions (10,500.00)
TOTAL RECEIPTS (14,300.00)

DISBURSEMENTS

Auditions
 Awards (6,550.00)
 Judge Honorarium (500.00)
 Judge Travel (200.00)
 Judge Hotel (250.00)
 Audition Ware LLC (400.00)
 Tally Room Helper (200.00)
 Piano Tuning (700.00)
 Supplies (350.00)
 Copies (100.00)
 Luncheon (700.00)
 Board mtg dinner (105.00)
 Pianist (100.00)
 PayPal fees (200.00)
Total (10,355.00)

Website

Hosting Fee 155.88
 Weebly-website upgrade 144.00
Total 299.88

Other

Spring mtg luncheon 95.45
 Spring Event 500.00
 Bryan Post memorial 150.00
 September mtg room fee 50.00
Total 795.45

TOTAL DISBURSEMENTS 11,450.33

BALANCE 2,849.67