

**Wisconsin NATS  
Board Meeting Minutes  
February 12, 2017**

**Time and Place of Meeting.** The WI NATS Board Meeting commenced at 2:10pm at the home of Jessica Timman Schwefel in McFarland, WI.

**List of Attendees.**

- |    |                         |                               |
|----|-------------------------|-------------------------------|
| 1. | John Gates              | President                     |
| 2. | Melanie Cain            | Vice President                |
| 3. | Matthew Markham         | Recording Secretary           |
| 4. | Rachel Wood             | Corresponding Secretary       |
| 5. | Susan Bender            | District Governor (via Skype) |
| 6. | Nathan Krueger          | Auditions Coordinator         |
| 7. | Jessica Timman Schwefel | Member at Large               |
| 8. | Rachel Edie Warrick     | Member at Large               |
| 9. | Ann Schoenecker         | Member at Large               |

**Documents Introduced.**

- Treasurer's Report (Appendix A)
- Budget Comparison Form (Appendix B)
- Membership Report (Appendix C)
- NATS Officer Terms (Appendix D)
- Auditions Report (Appendix E)
- Auditions Handbook Draft (Appendix F)

**Summary of the Meeting.**

**A. Approval of Meeting Minutes.** The November 3, 2016 Board Meeting minutes were approved as read.

**B. Officer's Reports.**

President's Report.

- John Gates began by discussing the terms of the current positions of the Board.
- John will prepare a document explaining the current terms and when they expire.
- The Board took suggestions for potential new members (Member at Large) and it was recommended that we consider Colleen Brooks for the upcoming open Member at Large position.

Vice President's Report.

- Melanie Cain spoke about the proposals for NATS sponsored events. They are as follows:

- The first WINATS sponsored event was granted to Mimmi Fulmer at UW-Madison. The event will be a recital and masterclass open to NATS members and taking place on February 24, 2017. She was granted \$250.00
- Another proposal was just submitted by Jessica Timman Schwefel and will be up for consideration.
- John Gates interjected that he would like for the following upcoming events to go up on the website:
  - a) Matt Edwards from Shenandoah Conservatory will be giving a presentation on singing in different styles/commercial music at UW-Milwaukee thanks to Tanya Kruse Ruck and
  - b) an upcoming event happening at Viterbo (via Ann Schoenecker)

Treasurer/Membership Report. \*see attached reports\*

These reports were provided by Ken Pereira (in absentia)

- Ken Pereira reported that we have 99 active/current members, exactly like we had last year at this time.
- No WINATS student winner from the fall 2016 auditions took the financial discount offer to proceed in the NATS regional/national round.
- Ken provided a Membership Spreadsheet.
- Discussion regarding the Membership Spreadsheet: There are some inconsistencies with the list. For example, one person paid the National dues but has not yet paid the state dues.
- John Gates suggested that a Member at Large assist Susan Bender and Ken Pereira with following up with a few emeritus members on their activity. Susan Bender will act as Chair of that committee, along with Ken and Rachel Edie Warrick.
- John would like for our "Membership Roster" to be uploaded to our WI Board closed/private site. An April 1, 2017 deadline was set to have a report back to John Gates.
- The general consensus among the members of the Board was that "we were doing well" as a chapter.

District Governor's Report.

- Susan Bender reminded people in mid-January to pay their dues. This was successful.
- There are not as many participating in the regional/national student auditions. This is most likely because of the location of the 2017 NATS summer workshop and the fact that Classical Singer will be happening in Chicago this coming summer.
- The Board went into a brief discussion on the confusion and complications of the jargon for all of the NATS rules, guidelines, etc.

Corresponding Secretary.

- Rachel Wood reported that everything is working well.
- She reiterated that she, too, would like to have a list of new members and an updated list of current members along with their updated information.

- Susan Bender suggested that there be a separate column for how long someone has been a member on the Membership Spreadsheet.
- John Gates will talk to Ken about this Membership Spreadsheet/Report and getting it up on the private/closed Board website.

### C. Committee Reports.

#### Auditions Report.

- Nathan Krueger informed the Board that we will need to actively replace Kathy Otterson as repertoire-checker. Kathy also prepared all of the judges packets prior to the Student Auditions each fall. She is willing to assist (a bit) with the packets, but someone will need to take her place in this endeavor.
- Since Matthew Markham will be hosting the November 2017 Student Auditions at UW-Stevens Point, we will need another person to step in and serve on the auditions committee. This person will be “groomed” for a position in the tally room. It was suggested that we have the new Member at Large person to take over this responsibility.
- UWSP is prepared with information on parking, the chapter luncheon etc.
- New NATS teachers/members are urged to become a WI NATS member by Sept. 1 in order to register students.
- The deadlines for November 2017 NATS Student Auditions is as follows:  
Tuesday, Sept. 5 – opening registration  
Friday, Oct. 6 – registration deadline  
Monday, Oct. 23 – deadline for repertoire changes
- There was discussion on how we get the NATS guest judge each year. Melanie Cain suggested that we solicit names from the chapter members and/or have a poll which would allow for all WI NATS chapter members get to give input. There was continued discussion whether or not the guest judge needed to be a NATS member or not.
- Tally Room guidelines were discussed, specifically for those students who qualify for the semi-finals. Are we adhering to the national guidelines?
- The High School Finals: do we need more time to allow for more students to advance to the semi-final rounds? Nathan suggested a change to our current format in order to accommodate more finalists. Nathan and Melanie will work together to come up with two (2) proposals and the Board will take a vote.
- Anne Schoenecker rased the issue of how teachers are scoring. She also suggested that we should have a Mission Statement included in the Auditions Handbook. It was decided that we could use the Mission Statement that is presented at the morning judges meeting each fall.
- John Gates asked Nathan Krueger to trace the history of host sites vs. the number of participants.
- Auditions Handbook: Nathan is open to any suggestions on the organizational side of things.

- It was made clear that there are two separate handbooks: 1) Officers Handbook and 2) an Auditions Notebook.

#### Nominations.

- It is stated in the bylaws that the past president will head the nominating committee.

#### **D. Other Business.**

- The issue of having vendors at the NATS Student Auditions. John Gates doesn't think that we need a hard and fast rule, but that we treat these requests on a case-by-case basis. The guidelines should be clear if someone wants to sell. After some discussion among the members of the Board, it was decided that we should have an Application RSVP form. The Auditions Committee can vet that out and then present the requests to the board.
- The next Board meeting will take place BEFORE school lets out.
- It was brought to the attention of the board that we should take a look at the Copyright form used in the Auditions. The form is antiquated and we need to look at the language, layout, etc.
- John suggested that we have a "map" of the website that would make the information even more clear. The chapter website should also have a link to all of the Auditions information. If anything looks odd on the website, we should let Melanie Cain know so that it can be updated.
- All website-posting-related-items should go through the Communications Officer, which is Rachel Wood.
- The Auditions Committee meeting(s) should also include the Communications Officer (Rachel Wood).

#### **E. Old Business.**

- Audits: A change will need to be made in the bylaws stating that we do not have to do an external audit of the chapter's finances. Our current bylaws require this. In the fall 2016 meeting, we discussed changing this, but John Gates wanted to check with the national office first to make sure that it was not a national stipulation. John checked with them and learned that this requirement in the chapter bylaws may be changed. John will draft some wording for the change for approval at our next meeting.
- Auditions Location Rotation is as follows: UWSP in 2017, UW-Whitewater in 2018. If we are more flexible with the auditions weekend and days, we would have more options, including Lawrence University. The Board discussed the other host sites, and inquired about incorporating UW-Madison into the rotation. John Gates will approach UW-Madison with this request.
- Nathan Krueger will propose an order in the rotation of host sites.

**F. New Business:**

- Susan Bender noted that some of the students who entered in both Music Theatre and Classical divisions showed some technical difficulty in separating the styles, at least in the categories she judged. This opened the floor up for a brief discussion among the members of the Board, who mostly noted that it was up to the pedagogical decisions of the judges (and/or the teachers) to address those concerns.
- Rachel Wood suggested that we find a way to collate all of the repertoire from the auditions into a database for the chapter members/teachers to see. We all agreed!

**G. Adjournment.** The meeting adjourned at 4:22 p.m.

**Minutes respectively submitted by:**

*Matthew Markham, Recording Secretary*  
Wisconsin Chapter – National Association of Teacher's of Singing

Attached:  
Appendix A  
Appendix B  
Appendix C  
Appendix D  
Appendix E  
Appendix F

**Wisconsin Chapter - National Association of Teachers of Singing  
Treasurer's Report – February 9, 2017**

**Beginning Checking Balance November 2, 2016      \$24,466.37**

**Receipts**

- Dues      \$1500.00
- NATS discretionary fund      \$355.00
- NATS Auditions Fees      \$44.50
- Days Inn – refund      \$4.12

**Total Receipts      1,903.62**

**Disbursements**

- UW – Milwaukee (building rental)      \$360.00
- Audition Awards      \$6,375.00
- Patty Stevenson (piano tuning)      \$1,300.00
- Karen Brunssen (honorarium)      \$500.00
- Karen Brunssen (mileage)      \$108.00
- Rachel Wood (reimbursement- ch. letter)      \$124.67
- Kathy Otterson (reimbursement)      \$187.01
- Melanie Cain (reimbursement)      \$62.23
- David Richardson (NATS pianist)      \$100.00
- Jonathan Adam Laabs (tally room worker)      \$200.00
- Edgewood College (copies)      \$75.00
- UWM – SNATS      \$100.00
- UW – Eau Claire – SNATS      \$100.00
- Days Inn (Karen Brunssen – room)      \$103.00
- Louise's – Board Meeting      \$250.36
- Audition Ware LLC      \$319.00
- Jeffery McGhee (Spring Grant/M. Fulmer)      \$250.00

**Total Disbursements      \$10,514.27**

**Ending Checking Balance as of February 9, 2017      \$15,855.72**

**Beginning Savings Balance June 30, 2016      \$1,507.05**

- Interest      \$0.38

**Savings Balance as of December 31, 2016      \$1,507.43**

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**Total Funds      \$17,363.15**

Respectfully submitted,

Kenneth J. Pereira

Treasurer Wisconsin State Chapter NATS

2012		2013		2014	
<b>RECEIPTS</b>		<b>RECEIPTS</b>		<b>RECEIPTS</b>	
Dues	3,360.00	Dues	3,470.00	Dues	3,400.00
Auditions	9,820.00	Auditions	8,533.00	NATSAA Luncheon	52.35
Spring Luncheon	208.00	<b>TOTAL RECEIPTS</b>	<b>12,003.00</b>	Auditions	8,447.25
<b>TOTAL RECEIPTS</b>	<b>13,388.00</b>			<b>TOTAL RECEIPTS</b>	<b>11,899.60</b>
<b>DISBURSEMENTS</b>		<b>DISBURSEMENTS</b>		<b>DISBURSEMENTS</b>	
<b>NATSAA</b>		<b>Auditions</b>		<b>NATSAA</b>	
Christ Presbyterian	150.00	Audition Awards	7,150.00	Patricia Weis (Judge)	500.00
Ed Anderes (NATSAA judge)	310.00	Mary Saunders-Barton (hon)	500.00	Marcia Roberts McCoy (Judge)	500.00
Susan Bender (NATSAA)	108.00	Mary Saunders-Barton (flight)	397.50	Brian Pfaltzgraf (Judge)	500.00
<b>Total</b>	<b>560.00</b>	Mary Saunders-Barton (fl. Ins)	19.88	Christ Presbyterian	100.00
<b>Auditions</b>		Don Simonson (hon)	500.00	Luncheon	157.08
Audition Awards:	6,675.00	Don Simonson (mileage)	358.00	Piano Tuning	110.00
Viterbo (ink, copy charges)	97.60	Michael Keller (pianist)	100.00	<b>Total</b>	<b>1,867.08</b>
Auditions Breakfast	473.00	William Lavonnis (pianist)	100.00	<b>Auditions</b>	
Mary Neumann (piano tuning)	700.00	Delta Omicron	100.00	Awards	6,225.00
Christ Presbyterian –supplies	61.90	Phi Mu Alpha Sinfonia	100.00	Judge Honorarium	500.00
Kathy Otterson - materials	154.78	UWSP Opera Workshop	100.00	Judge Travel	248.20
Staples – toner, ink, laser printer	338.87	Dan Johnson-Wilnot (freimb)	632.60	Judge Hotel	342.00
Audition Ware LLC	460.00	Kathy Otterson (freimb)	320.39	Audition Ware LLC	293.00
UW Whitewater SNATS	50.00	UWSP Opera Workshop (lunch)	468.00	Tally Room Helper	200.00
Randy's Restaurant - room rental	25.00	Audition Ware LLC	317.00	Piano Tuning	500.00
Seth Christman Tally Rm. Helper	200.00	<b>Total</b>	<b>11,363.37</b>	Supplies	163.10
Hohf Piano tuning	100.00	<b>Spring/Regional Meetings</b>		Luncheon	762.45
<b>Total</b>	<b>9,336.15</b>	Stephen Austin	1040.00	Pianists	100.00
<b>Spring/Regional Meetings</b>		Linda Sparks (pianist)	50.00	<b>Total</b>	<b>9,333.90</b>
John DeHahn, Dennis James,	1,121.90	<b>Total</b>	<b>1090.00</b>	<b>Website</b>	
Matthew Ellenwood M. C.	390.29	<b>Website</b>		Hosting Fee	119.88
Chartwell's Dining Service	390.29	Melanie Cain – Website Costs	200.00	<b>Total</b>	<b>119.88</b>
<b>Total</b>	<b>1,512.19</b>	Melanie Cain – Site Modification	157.88	<b>Other</b>	
<b>Other</b>		<b>Total</b>	<b>357.88</b>	Feb Meeting Lunch	45.00
Jamie Gabb audit	150.00	<b>Other</b>		Chapter Letter	166.28
Supplies – Staples	20.34	Glass Nickel (Aud. Com. Lunch)	68.20	Support for Singers – Nationals	700.00
Checks (new account)	31.39	Bank Service Fees	15.00	<b>Total</b>	<b>911.28</b>
<b>Total</b>	<b>201.73</b>	<b>Total</b>	<b>83.20</b>	<b>TOTAL DISBURSEMENTS</b>	
<b>TOTAL DISBURSEMENTS</b>		<b>TOTAL DISBURSEMENTS</b>		<b>TOTAL DISBURSEMENTS</b>	
<b>BALANCE</b>	<b>1,727.93</b>	<b>BALANCE</b>	<b>-891.45</b>	<b>BALANCE</b>	<b>-332.54</b>
	<b>11,610.07</b>		<b>12,894.45</b>		<b>12,232.14</b>

2015

RECEIPTS

Dues 4,110.00  
 NATS discretionary Funds 412.08  
 Auditions 8,970.00  
**TOTAL RECEIPTS 13,492.08**

DISBURSEMENTS

Auditions  
 Awards 6,550.00  
 Judge Honorarium 500.00  
 Judge Travel 487.34  
 Judge Hotel 224.74  
 Audition Ware LLC 376.00  
 Tally Room Helper 200.00  
 Piano Tuning 699.00  
 Supplies 355.09  
 Copies 80.00  
 Luncheon 683.50  
 Board mtg dinner 103.17  
 Tally Room Pizza 29.36  
 Pianists 100.00  
 PayPal fees 161.30  
**Total 10,549.50**

Website

Hosting Fee 143.88  
**Total 143.88**

Other

Chapter Letter 167.59  
 Deluxe Business Systems/checks 132.18  
 NATS – Spring Event 1000.00  
**Total 1299.77**

**TOTAL DISBURSEMENTS 11,993.15****BALANCE 1,498.93**

2016

RECEIPTS

Dues 3090.00  
 NATS discretionary Funds 355.00  
 Auditions 10,052.00  
**TOTAL RECEIPTS 13,497.00**

DISBURSEMENTS

Auditions  
 Awards 6,375.00  
 Judge Honorarium 500.00  
 Judge Travel 108.00  
 Judge Hotel 98.88  
 Audition Ware LLC 319.00  
 UWM (building rental) 360.00  
 Tally Room Helper 200.00  
 Piano Tuning 1,300.00  
 Supplies 249.24  
 Copies 75.00  
 Luncheon 578.29  
 UWM – SNATS 100.00  
 Board mtg dinner 250.36  
 Pianist 100.00  
 PayPal fees 243.83  
**Total 10,857.60**

Website

Hosting Fee 155.88  
 Weebly-website upgrade 144.00  
**Total 299.88**

Other

Spring mtg luncheon 95.45  
 Spring Event 500.00  
 Bryan Post memorial 150.00  
 September mtg room fee 50.00  
 September mtg coffee 43.68  
 Chapter Letter 124.67  
**Total 963.80**

**TOTAL DISBURSEMENTS 11,916.13****BALANCE 1,375.72**

2017

RECEIPTS

Dues (3,000.00)  
 NATS discretionary Funds (400.00)  
 Auditions (10,000.00)  
**TOTAL RECEIPTS (13,400.00)**

DISBURSEMENTS

Auditions  
 Awards (6,550.00)  
 Judge Honorarium (500.00)  
 Judge Travel (200.00)  
 Judge Hotel (250.00)  
 Audition Ware LLC (400.00)  
 Tally Room Helper (200.00)  
 Piano Tuning (1,200.00)  
 Supplies (350.00)  
 Copies (100.00)  
 Luncheon (500.00)  
 Board mtg dinner (150.00)  
 Pianist (100.00)  
 PayPal fees (250.00)  
**Total (10,750.00)**

Website

Hosting Fee (160.00)  
 Weebly-website upgrade (150.00)  
**Total (310.00)**

Discretionary Fund

Jeffrey McGhee 250.00  
 Remaining amount (1,750.00)  
**Total (2,000.00)**

Other

Spring mtg luncheon (100.00)  
 September mtg room fee (50.00)  
 Chapter letter (150.00)  
**Total (300.00)**

**TOTAL DISBURSEMENTS (13,360.00)****BALANCE (40.00)**



**Subject:** reports for Sunday

**Date:** Friday, February 10, 2017 at 12:02:43 AM Central Standard Time

**From:** Kenneth Pereira

**To:** John T. Gates

Hello John,

Thank you for being willing to present my reports at the meeting.

Attached you find the treasurer's report, the budget report, and a membership report.

On the membership report, you will see some names highlighted in green, these are active members; those highlighted in yellow are expired members; and those in blue are emerita members. Some are not highlighted, as they are not on any of the reports on the NATS website. Perhaps Susan will know based on her recent efforts to reach out to the membership.

Totals for membership report

Active members: 99

Expired members: 9

Emerita members: 13

Unassigned members: 7

I apologize for not being able to attend or skype into the meeting. If there are any pressing questions, please don't hesitate to call or text. If I can answer, I will.

Best,  
Ken

First Name	Last Name	Membership Type	Chapter	Du Status	E-mail	preferred A	preferred C	preferred P	preferred S	preferred Z	Chapter Dues - D
Joy K	Amel	member/Full Member	Wisconsin	active	mezziojoy@1070	Grand Columbia H	651-442-2969	MN	55421		2015-12-28
Allisanne	Apple	member/Associate M	Wisconsin	active	applesongill3768	Birch Cross Plain	608-695-4199	WI	53528-916		2015-11-11
Elena Jean	Batman	member/Full Member	Chicago, WI	active	elbatman@4546	Demp Skokie	847-677-0391	IL	60076-206		2016-01-02
Susan Mari	Bender	member/Full Member	Wisconsin	active	srbender@u2509	Peck Stevens Po	715-544-4121	WI	54481		2015-10-03
Kristine	Bengtson	member/Full Member	Wisconsin	active	cre8fmusic1753	Camel Madison	6082251646	WI	53705		2016-06-13
Jerry	Benser	member/Full Member	Wisconsin	active	sonotenore2407	Vine La Crosse	608-782-4417	WI	54601-386		2016-01-13
Cheryl	Bensman-F	member/Full Member	Wisconsin	active	cherylbensr425	S Segd Madison	608-233-6698	WI	53711-121		2016-02-08
David G	Berg	member/Full Member	Wisconsin	active	ghberg@car5631	Hillsid Racine	262-598-0750	WI	53406-528		2016-01-27
Janice V	Beutin	member/Full Member	Wisconsin	active	janbeutin@516	W India Waterloo	920-478-8077	WI	53594-102		2016-01-02
Diane	Bleke	member/Full Member	Wisconsin	active	bleke@att.r	W358 N597 Oconomow	262-567-4152	WI	53066-243		2015-10-23
Adele	Borouchoff				aborouchoff@gmail.com						
Ami	Bouterse	member/Full Member	Wisconsin	active	absoprano@3842	Bloss Racine	262-818-3563	WI	53406-690		2016-01-31
Joanne	Bozeman	member/Full Member	Wisconsin	active	bozemanj@403	E Fran Appleton	9207315410	WI	54911-541		2015-12-23
Kenneth	Bozeman	member/Join Member	Wisconsin	active	bozemanj@403	E Fran Appleton	920-731-5410	WI	54911-541		2015-12-23
Colleen	Brooks	member/Full Member	Wisconsin	active	brooksj@u12804	E Van Saint Franc	513-967-9162	WI	53235		2015-12-17
Jillian E	Bruss	member/Full Member	USA	active	jillian@wi.r.com		414-690-7997				
Brygida	Bziukiewicz	member/Full Member	Wisconsin	active	brygidabz@36573	Devl Wadsworth	414-803-3402	IL	60083-957		2015-10-02
Melanie K	Cain	member/Full Member	Wisconsin	active	dr.melaniec21	La Cresl Madison	608-712-9433	WI	53704-243		2016-01-28
Diana M	Cataldi	member/Full Member	Wisconsin	active	dmcataldi@267	Crestw Onalaska	937-903-0059	WI	54650		2016-08-27
Helen	Ceci				hceci@wi.r.com						
Kassy Lynn	Coleman	member/Full Member	Wisconsin	active	kassings.kc300	Lindsa Cottage Gr	608-839-5150	WI	53527-814		2016-01-11
Jennifer	Conrad-Pr	member/Full Member	Wisconsin	active	jl_proulx@s2606	E Col Cudahy	414-215-7105	WI	53110		2016-01-11
Patricia	Crump				ppcrump@gmail.com						
Jodi Ann	Curtis	member/Full Member	Wisconsin	active	jodianncurt312	Endfiel Waukesha		WI	53186		2016-01-08
Emily	Davis	member/Associate M	Wisconsin	active	emilydavis1523	Pine St Sheboygan	262-442-7137	WI	53085		2015-11-08
Susan Sav	Day	member/Full Member	Wisconsin	active	daysu@uw6849	Wood Platteville	608-330-1144	WI	53818-908		2016-01-16
Julie	DeBoer	member/Full Member	Wisconsin	active	julieallison2012	Emerl Eau Claire		WI	54701		2016-01-05
Rebekah	Demaree	member/Full Member	Wisconsin	active	demareer@6875	Fawn Platteville	608-348-4065	WI	53818-908		2015-12-20
Amber Nicc	Dilger	member/Full Member	Wisconsin	active	a@ambern2014	Sherid Madison	608-554-1220	WI	53704		2016-01-07
Megan	Dixson	member/Affiliate Mem	Wisconsin	active	dmdixson@1055	River Waukesha	262-408-5310	WI	53189-786		2016-01-05
James	Doing	member/Full Member	Wisconsin	active	jindoling@q703	Enterp Verona	608-848-7464	WI	53593-191		2015-10-03
Tomás	Dominguez	member/Associate M	Wisconsin	active	tenordomin2104	Memr Green Bay	2624704825	WI	54303		
Kathryn Pr	Duax	member/Full Member	Wisconsin	active	kduax@c2003	Noble Eau Claire	715-835-0905	WI	54703-135		2015-12-30
Mary L	Duffy	member/Full Member	Wisconsin	active	tduffy2574@630	E Beau Whitefish B	414-962-2574	WI	53217-480		2016-01-26
Carla M	Dull	member/Full Member	Wisconsin	active	cdull@mosi636	W Oak Mosinee	715-803-4308	WI	54455-910		2016-01-04
Judith S	Durocher	member/Full Member	Valley of th	active	jsd61@cox	P.O. Box 99 Three Lake	715-522-0906	WI	54562		2015-10-20
Michael	Esser	member/Full Member	Wisconsin	active	laxmetrome1051	Terral Onalaska		WI	54650-213		2016-01-18
Jane	Ferris	member/Full Member	Wisconsin	active	jmferris@c2102	Jeffer Madison	608-257-1428	WI	53711-211		2015-11-03
Christine	Flasch	member/Full Member	Wisconsin	active	celflasch@e11220	W C Franklin	414-427-9428	WI	53132-112		2015-12-07
Carolyn	Fons	member/Full Member	Wisconsin	active	carolyn_fon3212	S Qui Milwaukee	414-747-1034	WI	53207-272		2016-01-18

Natalie	Ford Sajidal	member/Full Member/Wisconsin	active	natalieford551 N 63rd Wauwatosa	414-467-0026	WI	53213	2016-01-06
Todd S	Fortier	member/Full Member/Wisconsin	active	tsfortier@gl6517 W Wi/Wauwatosa	414-477-9512	WI	53213	2016-04-08
Diane	Foust	member/Full Member/Wisconsin	active	dfoust@vite2130 State La Crosse	608-782-3152	WI	54601-3926	2016-01-13
Saira	Frank	member/Full Member - USA	active	sfrank@ci5405 Alder Madison	4147916538	WI	53716	
Wimmi K	Fulmer	member/Full Member/Wisconsin	active	fulmer.wisc9 N Rock Rd Madison	608-233-3993	WI	53705-264	2015-10-09
John Terrell	Gates	member/Full Member/Wisconsin	active	gatesj@law721 W Harl Appleton	920-791-1937	WI	54914-387	2015-10-06
Jennifer	Gettel	member/Full Member/Wisconsin	active	jennygettel@390 Stream Grafton	262-376-1342	WI	53024-9420	2016-01-04
Constance	Haas	member/Full Member/Wisconsin	active	chaas50@ci3466 N Frei Milwaukee	414-332-5390	WI	53211-2901	2016-01-10
Elizabeth	Hagedorn	member/Full Member/Wisconsin	active	elhagedorn@501 N. Hen Madison	608-5721604	WI	53703	2016-01-16
Amy L	Haines	member/Full Member/Wisconsin	active	ahaines@ci1800 Wisc Racine	262-643-7482	WI	53403-277	2015-10-03
Maria	Hansen-Cr	member/Full Member/Wisconsin	active	mariahansen2543 Horse Hartland	414 861-0718	WI	53029	2016-01-22
Mark	Hanson	member/Full Member/Wisconsin	active	mhanson@Dept of Theatre & Danc	715-346-3981	WI	54481	
Amy	Hartsough	member/Full Member/Wisconsin	active	amyhartsou@127 North Stoughton	608-886-7351	WI	53589	2016-02-25
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Ruth	Horral							
Karla Michel	Hughes	member/Joint Member Wisconsin	active	kmhughes@2602 Leon La Crosse	414-688-2578	WI	54601-551	2016-01-26
Allison R	Hull	member/Full Member/Wisconsin	active	allihull@yal141 west vi Milwaukee	414-737-0873	WI	53212	2016-02-01
Michelle H	Hynson	member/Full Member/Wisconsin	active	michellehynr713 Grand Thiensville	262-242-3472	WI	53092-143	2015-10-17
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Antonina	Johnston	member/Full Member/Wisconsin	active	antoninamc1030 Club Antioch	262-227-4095	IL	60002	2016-06-24
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Nathan	Krueger	member/Full Member/Wisconsin	active	kruegerm@1234 Hazel Oshkosh	414-477-6748	WI	54901	2016-01-02
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Gary W	Moss	member/Full Member/Wisconsin	active	digmoss@i2602 Leon La Crosse	801-718-4729	WI	54601	2016-01-20
Mark	Mowry	member/Full Member/Wisconsin	active	mowrym@1810 Wood Eau Claire	715-523-0725	WI	54701	2016-01-02
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Kathy S	Pearson	member/Full Member	Wisconsin	active	kpearson5@421	Lowell Neenah	715-897-1674	WI	54956		2016-01-03
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Kimberly	Prins Moell	member/Full Member	Wisconsin	active	kimberly.pri15525	N Bet Glendale	201-739-6359	WI	53209		2016-08-22
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Sarah Lynn	Richardson	member/Full Member	Wisconsin	active	sarahrichar2531	S Gra Milwaukee	414-207-3130	WI	53207		2016-01-08
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Lisa Marie	Uttech	member/Full Member	Wisconsin	active	jluttech@gr1215	Come Waukasha	920-629-0432	WI	53188		2016-02-29
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Dean S	Witz	member/Full Member/Wisconsin	active	deanwitz@622 Vilas S Onalaska	608 792-6025	WI	54650-9378	2016-02-27
Rachel Linc Wood		member/Associate M Wisconsin	active	rachel.linds251 North F Whitewater	812.340.9537	WI	53190	2016-01-04
Eva	Wright			<a href="mailto:evawbobb@yahoo.com">evawbobb@yahoo.com</a>				

NATS Officers

Report for February 12, 2017 Board Meeting

### **I. Expiring Terms**

1. At the November 2017 Chapter meeting, these officers will be completing the second and final term in their **current** office. These officers may be nominated for a different Board office.

a. Vice President – Melanie Cain

b. Treasurer/Membership Secretary – Kenneth Pereira

2. Matthew Markham – Recording Secretary, ends his first two-year term at the November 2017 Chapter meeting. He is eligible for a second and final two-year term in this position.

3. Rachel Wood – Communications Secretary, was appointed to fill the term remainder of vacated office. This term expires at the November 2017 Chapter meeting. Rachel is eligible for two regular two-year terms in this position or any other Board position.

4. Rachel Eddie Warrick – Member at Large, was appointed to fill the term remainder of a vacated office. This term ends November 2017. Rachel is eligible for a full single 3-year term as Member at Large or any other Board office.

5. John Gates – Chapter President, will end his second and final term at the November 2017 Chapter meeting. (After the end of this term, he will serve as past-president on the Board, a non-voting position. He will also chair the Nominating Committee)

### **B. Terms Not Expiring**

Jessica Timman Schwefel's single three-year term as Member at Large expires at the November 2018 Chapter meeting

Ann Schoenecker's single three-year term as Member at Large expires at the 2019 November Chapter meeting.

Susan Bender – District Governor, was appointed in 2016 by the Regional Governor, Katherine Otterson. District Governors serve a two-year term and may succeed themselves once. They may be appointed to additional terms after a four-year hiatus. Starting and ending dates of the term correspond with those of the Regional Governor whose term begins with election at the National Conference. The District Governor votes on the Chapter Board only to break a tie.

Respectfully submitted,

John T. Gates, Chapter President

## Auditions Chair Report

1. Search for new auditions committee member: Due to the departure of Kathy Otterson from the auditions committee, we are seeking a replacement on the auditions committee. The main duty of the position is to check repertoire prior to the auditions and handle repertoire changes. Other duties include preparing judges packets before and during the auditions, creating and printing award certificates at auditions, and assisting with tally room. Kathy has indicated that she may still be willing to assist with creating judges packets before auditions or at least train/help someone in that position. I believe it is possible to have two people take over this position or assign some of the duties to the audition committee member at large. I will ask Kathy for a list of things she did in her position for the handbook.
2. Audition Committee Member at large: This was a position created last year and filled by Matthew Markham. We do not have official duties for this person. Since Matt will be acting as site host for this fall's auditions at UWSP, I would like to find another member to fill this position. I will propose some official duties and add them to the auditions handbook.
3. Auditions Handbook: Following the auditions last November, I updated the site-host checklist and added it to the Auditions Handbook.
4. 2017 Auditions at UW Stevens Point: Susan Bender has begun work securing rooms and planning for auditions at USWP on November 3rd and 4th. Arrangements have been made for the chapter meeting (meal price \$17), staff accompanists have been secured, hotel, parking and restaurant information is prepared to go up on the website. (Thank you Susan!). It is my intention to use the natsauditions.com website again this year for registration and scheduling.
5. Timeline: I propose that we open registration on Tuesday, September 5th and a deadline of Friday, October 6th. Deadline for repertoire changes will be October 23rd.
6. 2017 Guest Judge: Thus far I have received one suggestion for a guest judge (Barbara Reed-Honn). Do we need to have a policy on how this is selected? I have chosen the guest based on suggestions from the board the past two years.

Submitted by Nathan Krueger

# Wisconsin NATS Auditions Handbook

(draft, updated 2/11/2017, nk)



## Auditions Committee

The Auditions Committee shall be made up of the following members:

1. Auditions Chair (two year term after one year as member-at-large)
2. Tally Room Coordinator
3. Repertoire Coordinator
4. Site Host
5. PROPOSED: Member-at-large (chair-in-training)

## Auditions Chair Description

The chair of the Auditions Committee is appointed by the Chapter President and serves a two year term. This chair shall be appointed after serving one year on the Auditions committee as a member-at-large. The Auditions Chair is responsible for:

1. Communicating with the Site Host to reserve rooms and other space for the the Chapter auditions.
2. To oversee the the acquisition of a guest judge (if the board has agreed to employ one).
3. To work as a liaison to the Chapter board and be involved in any rules changes/updates and any changes/modifications to
4. Coordinate meetings with the auditions committee to organize the Chapter auditions.
5. Works as a liason with the natsauditions.com coordinator and:
  - a. Update all of the information on the registration website in preparation for the upcoming auditions.
  - b. Assist chapter members with questions regarding website registration.
  - c. use the natsauditions.com website to schedule rooms, accompanists, and singing times for the auditions (preliminary rounds, semifinals, and finals).
6. Schedule judging assignments for the auditions.
7. Coordinate work assignments for chapter members at the auditions.
8. Assist site host with setup at the auditions
9. To run the judges meetings to and assure that proper judging protocol is observed.
10. Oversee any judging or rules questions at the auditions
11. Assist with Tally Room during the auditions
12. To maintain the Auditions Handbook and to propose changes as need to the auditions committee/board.

If there is not a member-at-large on the committee that prepared or available to assume the position of Auditions Chair, it is at the President's discretion to extend the Auditions Chair or re-appoint a former Auditions Chair.

## Wisconsin NATS Auditions - Host Checklist and Timeline

### Audition Locations

- Depending on the number of singers 11-14 locations may be needed, roughly 72-92 hours of scheduling flexibility
- Preliminary rounds are typically held from 9:00 until 3:30
- 5-6 rooms are need for the semi-finals on the first day
- One space is need for the finals on the second day.
- History
  - 2016 UW Milwaukee:
    - 320 auditions
    - 11 Rooms
  - 2015 UW Eau Claire
    - 305 auditions
    - 10.5 rooms (one only available for a half day)  
(see rooms used for 2012 auditions at Whitewater below)

### Other Locations

- Tally Room
- Practice Rooms
- A space for a Master Class will be need from approximately 3:30-4:30 (Usually one of the audition locations)
- Member lounge
- Morning meeting location w/projector (also usually one of the audition locations)
- Area for Information Table and Results posting
- Location for chapter lunch and business meeting. This typically done at a student union.

### The Wisconsin NATS chapter will provide:

- The scheduling of all logistics (auditions schedule, judging schedule, coordination of guest judge(s))
- Supplies (judging packets, printers, office materials)
- \$200 for one student tally room worker
- \$100 donation for Student NATS chapter or other student organization that contributes to the setup and organization of the event
- Honorarium and travel expenses for guest judge/clinician
- Financial support for piano tuning
- Insurance Coverage
- Support for chapter lunch event if needed

### The host site will arrange:

- Room monitors and room timers for each audition location (prelims, semi-finals, and finals)
- Set-up for each audition location

- Piano tuning
- Requests for tables, chairs, etc. for audition sites, tally room, Information table, and possible vendors
- Internet access for the Tally Room
- List of suggested lodging options
- List of nearby restaurants
- List of parking options

### Staff/Audition accompanist

- It is tradition to offer an on-site accompanist for chapter member who want to send students can not arrange for a pianist to travel with their students. Below is the current policy
  - Staff Accompanists are available for students who cannot bring their own.
    - Contact information below. Teachers should contact the accompanist directly, and arrange rehearsal times.
    - Students and their teachers are responsible for providing music in compliance for accompanists.
    - Final payment should be negotiated when the student has completed their audition – whatever level has been achieved. Students should be prepared with a check or cash to pay the accompanist at this time.
    - All singers and accompanists must adhere to the [NATS Copyright Compliance](#) policy. Singers may be disqualified if their accompanist is using illegal photocopies.
    - 2016 Fees for Staff Accompanists
      - Preliminary Round: (includes one on-site rehearsal) \$50
      - Semifinal Round: (College/Adult categories only): \$25
      - Final Round: (Friday or Saturday) \$25
      - Total (if a singer participates in all 3 rounds): \$100
- The auditions coordinator will work with the site to find appropriate accompanist options for members. It is the opinion of the current Auditions Coordinator that the chapter should not set the fee scale for pianists, but rather work to find an affordable option for members. (Editorial note: The one staff accompanist we arranged for the Milwaukee auditions ended up be over book and we need find other options leading up to the event, so there is a real need for a staff pianist.)

### Timeline

#### **November/December (one year out)**

- Confirm dates
- Begin securing rooms and other locations, if possible

#### **April/May**

- Confirm/finalize locations
- Draft agreement, if necessary

- Plan meeting with auditions committee
- Contact on-site or other caterer and explore chapter lunch options

### **June**

- Have meeting with auditions committee. It is best if the meeting is held at the site. This will assist the auditions coordinator in scheduling the auditions and decisions on available rooms
- Classify each room by size/quality so rooms can be schedule to suit each division.
- Discuss possible staff pianists for the auditions
- Finalize location and provider for chapter lunch

### **August**

- Provide lists of lodging, restaurants, parking options, and on-site amenities. Finalize staff pianist with auditions committee. All of this information will be posted on the chapter website.
- Finalize meal options for chapter meeting

### **September (Registration opens)**

- Arrange for piano tuning
- Arrange for tables and any other items that are need for the auditions
- Initiate plan for student volunteers
- Auditions committee submits agreement and insurance information
- Suggest location for board meeting (local business with meeting room or on campus location)

### **October (Registration closes)**

- Plan set-up (usually the evening before). The auditions committee will need access to the tally room to set up the evening before as well.
- Finalize volunteer schedule for room monitors and timers
- Optional: plan concessions or other fund-raising activities for on-campus organizations

### **November**

- Set up auditions
- Auditions!

- 2013 UW Stevens Point Audition Sites:

Michelsen Hall	Large
NFAC 120	Large
NFAC 201	Medium
NFAC 221	Large
NFAC 240	Medium
NFAC 241	Medium
NFAC 250	Large
NFAC 287	Small
NFAC 290	Small
NFAC 337	Small
NFAC 340	Medium
NFAC 361	Small

**Auditions Rotation**

- 2018 - UW Whitewater (confirmed)

2016 Wisconsin NATS Auditions - Rating/Scoring System  
(Adapted from the NSA Auditions Regulations - Published August 2015)

Preliminary Round

1. All singers will be scored with comments. (Scoring will not be used in comments only categories or if designated on the adjudication form)
2. Singers in all categories will sing one song of their choice and then songs selected by the adjudicators within the time limits.
3. During the preliminary round, adjudicators will write constructive comments and a score between 70 and 100 on their scoring sheets (70 low, 100 high). These sheets will be made available prior to the start of the next round, if possible, in order that the singers may benefit from the written comments.
4. Only students who have received 2 scores of 90 or above or an average score of 90 or above in the preliminary round will be considered for the semifinal round.
  - a. There will be no semifinalists in the following rounds
    - i. 1, 2, 3, 4, 13/14 (Friday Finals)
    - ii. 6, 10
  - b. Due to time constraints and the size of the division, the following divisions will be limited the following number of semifinalists:
    - i. 6 - 6
    - ii. 7A - 10
    - iii. 8A - 6
    - iv. 7B - 10
    - v. 8B - 7
    - vi. 9 - 6
    - vii. 11A - 10
    - viii. 12A - 6
    - ix. 11B - 10
    - x. 12B - 6
  - c. In the event that more than the maximum number of singers qualify for the semi-final, the singers will be chosen by ranking the maximum number of singers by average top scores.
  - d. If a category is divided into two or more rooms, the auditions coordinator will make every effort to make sure singers from each room are represented in the semi-final round. However average scores will be considered and may justify sending an uneven number of singers from each room.

Semifinal Round

1. All singers will be scored with comments. Each adjudicator will give only one score between 70 and 100. Written comments in this round will be made available prior to the final round.

2. Each student will sing one selection of his/her choice in its entirety. This selection must be repertoire submitted in the preliminary round entry. If there is time, the singer may choose additional repertoire to fill the time.
3. Time limit is 6 minutes for divisions 5-12.
4. Final tabulations will be made by the Auditions Chair, Tally Room coordinator and assistants.
5. A maximum of 3 singers will enter the finals unless there is a tie.
6. In the event of a tie for the last remaining spot, the participant will be determined by dropping the lowest score for each participant and averaging the remaining two scores, the higher average will advance to the semi-finals. If there is still a tie, the score from the head judge will break the tie.

#### Final Round

1. All singers will be ranked numerically by three judges without comments.
2. In the case of a tie, the top ranked student by the guest judge will be the tie breaker.
3. Each student will sing one song of his/her choice in its entirety. This selection must be repertoire submitted in the preliminary round entry. If there is time, the singer may choose additional repertoire to fill the time.
4. The time limit is 5 minutes for all categories.
5. The adjudicators will not confer. Each adjudicator ranks the finalists from 1 (highest) to 3 (lowest). Results are returned to the Tally Room and tabulated.
6. All awards are presented during the Finals

(updated 10/30/2016 nk)